



BELLEVILLE POLICE DEPARTMENT

2012

ANNUAL REPORT





Belleville Police Department

WILLIAM EICHELKRAUT
CHIEF OF POLICE

April 3, 2013

President Howard Ward
Village Trustees
Administrator April Little

I am pleased to present the 2012 Annual Report for the Belleville Police Department.

There were many changes within our organization during 2012. The Department transformed dramatically with the retirement of Chief Roger Hillebrand in June and the resignation of full-time officer Rachel Furman.

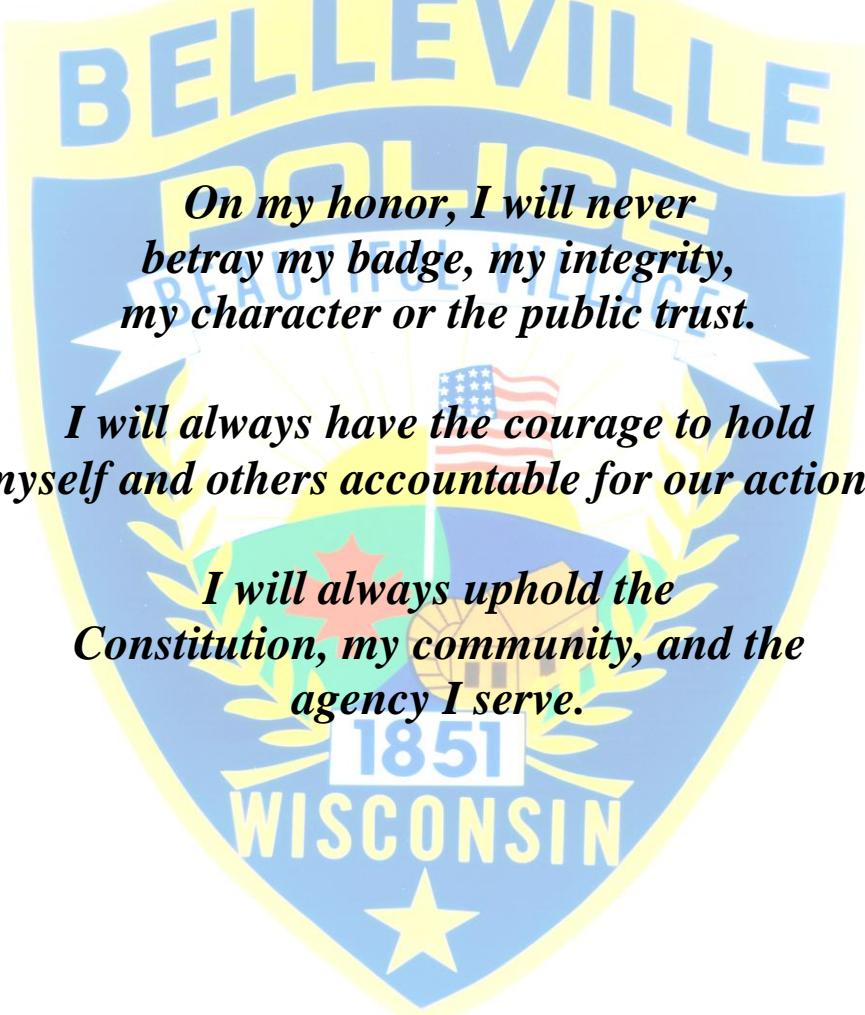
This report focuses on the Department's and officers' accomplishments in 2012 and goals for 2013.

I wish to personally express my appreciation to the Village Board, Village Administrator April Little, and Village staff for supporting our commitment to protecting and serving this "Beautiful Village."

Respectfully submitted,

William Eichelkraut
Chief of Police

Law Enforcement Oath of Honor

The background of the page features a large, semi-transparent badge of the Belleville Police Department. The badge is shield-shaped with a yellow border. At the top, the word "BELLEVILLE" is written in large, blue, block letters. Below it, the word "POLICE" is written in a similar style. The center of the badge contains a circular emblem with a green field, a red star, and a yellow sunburst. Above the emblem is a small American flag. Below the emblem is a banner with the year "1851". At the bottom of the badge, the word "WISCONSIN" is written in large, blue, block letters, with a yellow star below it.

*On my honor, I will never
betray my badge, my integrity,
my character or the public trust.*

*I will always have the courage to hold
myself and others accountable for our actions.*

*I will always uphold the
Constitution, my community, and the
agency I serve.*

OUR MISSION

The mission for every member of this department is to consistently seek and find ways to affirmatively promote, preserve, and provide security, safety and quality services to members of our community.

This mission is a commitment to quality performance from all members of the Belleville Police Department. All members of this department must understand, accept, and be aligned with the responsibilities established by this mission. The mission provides the foundation upon which all operational decisions and organizational directives will be based. Directives include rules, regulations, operating policies, procedures, and practices.

This mission represents the commitment of this administration to the concepts of quality performance management. Department employees are expected to work consistently in a quality manner in the daily performance of those duties, job responsibilities and work tasks associated with this mission.

Quality manner means that performance outcomes comply with the performance standards established for this agency and for each member associated with this agency. Examples of performance standards include the oath of office, code of ethics, directives, agency rules, policies, procedures, and general and supervisory orders, work productivity and performance behavior.

Each member is required to accept the responsibility for the achievement of this mission and publicly register his or her commitment to it and to the concepts of quality service.

PERSONNEL

2012 Police Committee Members

Debra Kazmar, Chairperson
Ben O'Brien
Bonnie Wilcox

Department Personnel

Roger Hillebrand, Chief of Police (Retired June)
William Eichelkraut, Sergeant
Rachel Furman, Police Officer II (Resigned December)
Molly Hultine, Police Officer II
Victoria Beiersdorf, Police Officer II

Office Staff

Teresa Pelton, Police Clerk (part-time)
Tracy Lien, Police Clerk (part-time) (January-June)

Part-time Officers

James Mankowski
Kristie Mueller (Resigned September)
Jack Pace
Teresa Pelton
Robert Skogen

SIGNIFICANT ACCOMPLISHMENTS

...BY THE DEPARTMENT

NOTABLE CASES

◆ Pharmacy Robbery – On June 4, 2010, the Hometown Pharmacy was robbed and a substantial amount of prescription medication was taken. Belleville officers along with Monroe Police Department, Green County Sheriff's Office, and ATF (Alcohol, Tobacco, and Firearms) worked jointly on this case. In October 2012, Daniel Kundert of Monroe was sentenced to 70 months in federal prison for stealing guns from a business in Monroe. The joint investigation revealed Kundert used one of the stolen guns to commit the armed robbery in Belleville. He has been ordered to pay restitution to the Hometown Pharmacy. The Belleville Police Department is referring a charge of Party to a Crime/Armed Robbery to the Dane County District Attorney's Office on the driver involved in the Hometown Pharmacy robbery.

◆ Residential Burglary – The Department responded to a residential burglary in September where more than \$15,000 worth of personal property was stolen. Belleville officers along with the Dane County Sheriff's Office and Oregon Police executed a search warrant, and most of the property was recovered. The search warrant also resulted in property found from several other area residential burglaries. Devon Robinson was arrested and charged in Dane County Circuit Court and was subsequently convicted.

◆ Church Burglary – The Department investigated a burglary that occurred at an area church in September. Officers are waiting for evidence analysis results from the Wisconsin Crime Lab.

◆ Missing Juveniles – Two juveniles were reported missing in October. Many staff hours were expended in following up on this case. Information was obtained that the juveniles had been stopped in Illinois and Nebraska. Our Department worked closely with the National Center for Missing and Exploited Children and the Wisconsin Department of Criminal Investigation to follow-up on the many leads that came in during this investigation. We eventually received information that the juveniles were in Sacramento, California and working with the police department and the Sacramento, CA County Sheriff's Office, the girls were located unharmed. The parents traveled to California and were reunited with their children and back to Belleville.

BUILDING REMODELED

During 2012, some remodeling was required to provide handicap-accessibility to the building. Also, due to some water problems in the basement, the secure evidence room was moved to the main level.

OFFICERS CONTINUE TRAINING

Belleville Police Officers collectively attended more than 380 hours of training during 2012 in the areas of in-service training, specialized training, and legal updates. One training segment during the Wisconsin Association of Women Police Conference in February 2012 was “Death Investigations and Police K-9—Cadaver.” Officers also received training on how to handle ice rescues. This training was held on Lake Belle View.



PARTICIPATION IN TRAFFIC SAFETY CAMPAIGNS



The Department is a member of the Safe Communities Coalition of Madison—Dane County and participates in traffic safety campaigns, including the “Slowdown” and “Pedestrian Safety” campaigns.

The Department also continues to participate in the “Click it or Ticket,” Over the Limit Under Arrest,” and “Booze and Belts” campaigns sponsored by the Wisconsin

Department of Transportation/Bureau of Transportation Safety. By participating in these campaigns, the Department is entered into drawings for traffic equipment grants. The DOT awards 32 \$4000 grants to drawing winners in each of these campaigns

SPEED TRAILER PUT INTO SERVICE

The Department took delivery of a Kustom Signals Radar Speed Display Trailer in April. The equipment was purchased with the help of a grant received from the Wisconsin Department of Transportation, Bureau of Transportation Safety. The trailer was stored during the winter months, and the Department plans to increase its use in 2013.



...BY OFFICERS

CITATION BARS AWARDED

At the Award Ceremony held May 2, 2012, these citation bars were awarded:

◆ Sergeant Eichelkraut

- Citation of Merit for meritorious and distinguished service for ten years
- Commendation for follow-up investigation in the armed robbery of the Belleville Pharmacy in 2010 which resulted in the indictment of the suspect and solving of a gun store burglary in the City of Monroe
- Community Recognition Award for dedication to the department's goal of providing education and guidance to the youth in the Belleville Community
- Exemplary Police Performance Award for exemplary performance to the department in the areas of traffic enforcement, community and public safety initiatives "Click it or Ticket," "Over the Limit Under Arrest," and "Booze and Belts"

◆ Officer Furman

- Citation of Merit for meritorious and distinguished service for ten years
- Community Recognition Award for dedication to the department's goal of providing education and guidance to the youth in the Belleville Community
- Exemplary Police Performance Award for exemplary performance to the department in the area of traffic enforcement and community safety

◆ Officer Hultine

- Citation of Merit for meritorious and distinguished service for five years
- Community Recognition Award for dedication to the department's goal of providing education and guidance to the youth in the Belleville Community
- Exemplary Police Performance Award for exemplary performance to the department in the area of traffic enforcement and community safety

◆ Officer Beiersdorf

- Life Saving Bar for her life saving efforts on November 4, 2011, at the HuHot Mongolian Grill
- Exemplary Police Performance Award for exemplary performance in the areas of grant writing and organizing department functions and events
- Community Recognition Award for participation in assisting several civic groups, schools, and day cares with training in home safety, identity theft, and fraud detection and prevention
- Citation of Merit for meritorious and distinguished service for five years

◆ Officer Mankowski

- Citation of Merit for meritorious and distinguished service for seven years

◆ Officer Pace

- Citation of Merit for meritorious and distinguished service for seven years

◆ Office Pelton

- Citation of Merit for meritorious and distinguished service for seven years
- Community Recognition Award for dedication to the department's goal of providing education and guidance to the youth in the Belleville Community
- Exemplary Police Performance Award for exemplary performance that goes above and beyond her duties as a Police Officer, Clerk, and Transcriptionist

◆ Officer Skogen

- Exemplary Police Performance Award for exemplary performance over the past twenty years as an outstanding investigator, earning the title of "Belleville's Blood Hound"
- Citation of Merit for meritorious and distinguished service for twenty-one years

OFFICER BEIERSDORF PROMOTED

In May, Officer Victoria Beiersdorf reached her 5-year anniversary with the Belleville Police Department and was promoted to Police Officer II.



ROGER HILLEBRAND RETIRES



Former Police Chief Roger Hillebrand retired June 3, 2012, after almost 38 years of service in Belleville, the past 11-1/2 years as chief.



OFFICER HULTINE RECOGNIZED



Officer Molly Hultine was the first responder on the scene of a car crash near New Glarus in August. She extinguished the fire and assisted the driver—who was pinned in the vehicle and later transported by MedFlight—until the New Glarus Fire Department arrived. Officer Hultine was subsequently recognized by the New Glarus EMS and Fire Department for her quick thinking and lifesaving actions.

BILL EICHELKRAUT NAMED CHIEF

Bill Eichelkraut was named Chief of Police effective October 15, having served as Officer in Charge carrying out the duties of the Chief since June 3. Chief Eichelkraut has been a Belleville officer starting part-time in 1990 and hired full-time in 2001. He was promoted to Sergeant in 2003.



ONGOING ACTIVITIES

INTERNSHIP PROGRAM

During 2012, the Department hosted its third intern in three years. Trevar Smedal, Criminal Justice student at UW-Platteville, spent eight weeks assisting the Department with numerous tasks and projects and adding to his knowledge in his chosen field of law enforcement. Trevar graduated from UW-Platteville in May 2012 and is currently seeking a position in law enforcement.

BIKE SAFETY RODEO



More than 70 school-aged children participated in the annual Bike Safety Rodeo held in May. All the participants received t-shirts, gift bags, and lunch, and 12 grand prize winners were each awarded a bicycle. Officer Beiersdorf, who leads the Bike Rodeo fundraising initiative,

solicited contributions from Belleville, Dane County, and Green County businesses; cash and products and services donations totaled more than \$5,700.



POLICE CITIZENS ACADEMY

Six community members participated in the second Belleville Police Citizens Academy, which was held in May. This project is designed to provide insight on how law enforcement personnel complete the many tasks required to protect and serve the community. Segments included squad and equipment overview, legal issues, OWI arrests, tactical pursuit driving, K-9 demonstration, firearms familiarization, and crime scene processing. Plans are to continue this program in the fall of 2013.



SHOP WITH A COP

In December 2012, the Department again participated in the Shop With a Cop program, which is funded solely on donations and is coordinated through the Green County Law Enforcement Administrators Association. More than 100 children were able to shop with law enforcement officers throughout Green County. Belleville officers took three local kids to Wal-Mart in Monroe for a morning of shopping. Each child was allowed to spend around \$100 on gifts for family and themselves. Chief Eichelkraut commented that, every year, it appears the officers have more fun with this program than the kids.



COMMUNITY RELATIONS

WRAPAROUND PROGRAM

The Department continues its participation in the Wraparound Program, which is a collaborative effort between Human Services and the Belleville School District to assist at-risk youth.

CIVIC TOURS/COMMUNITY EDUCATION

The Department continues to host civic group tours of the Police Department and provide community education. In 2012, officers met with various groups such as the local chapter of Girl Scouts and the Senior Center members Time Out group.



COMMUNITY EVENTS

The Police Department serves its citizens during many community-wide events such as Bastille Day, Lake Fest, Community Picnic, Fall Fest, Homecoming, and UFO day by monitoring traffic and providing security for our residents, participants, and the many visitors to the Village.



AREA AGENCIES

The Belleville Police Department works to establish and maintain good working relationships with community partners in the Fire Department, EMS, Green and Dane County Sheriff's Offices, State Patrol, Department of Natural Resources, and local police departments.



Members of the Dane County Sheriff's Office, State Patrol, Belleville Police Department, Fire Department, and EMS participated in an event dubbed "Walk Your Child to School Day" in Belleville. Plans are being made to continue this event in 2013.

GOALS FOR 2013

PRIMARY GOAL – INCREASE STAFFING

The primary goal for 2013 is to hire additional police officers. The Village Board has approved the addition of one full-time officer to replace Officer Furman, who resigned in December 2012. The Board also approved the addition of one limited-term officer and directed that the Department open applications for part-time officers while requiring existing part-time officers to reapply for the position.

Office Support Staff was down from 30 hours to 10 hours per week during the last half of 2012 and will increase to 26 hours per week in 2013.

OTHER TOP GOALS

Other top goals which are in the planning or implementation stages include the following:

- ◆ Implement (or convert) new records management system
Belleville is part of a consortium of 13 municipalities that, along with the City of Madison, is upgrading its records management system. The current records management system data failed to convert successfully in December 2012 as planned, and it is vital that this occur as soon as possible in 2013.
- ◆ Update Department Policy Manual
The Department Policy Manual was last updated in 2009, and significant revisions are needed and planned for 2013.
- ◆ Rewrite Field Training Manuals
Officer Hultine is the Field Training Officer and will draft a new Field Training Manual prior to new officers joining the Department in 2013.
- ◆ Implement TraCS computer-generated citations and accident reports
The Chief is currently issuing citations and producing accident reports with TraCS software on the in-car computer; all officers will begin using TraCS in 2013.
- ◆ Upgrade building and furnishings
Planned upgrades include repairs to a sewer line behind the building as well as cleaning, painting, replacing carpet and some windows, and disposing of unnecessary clutter. In addition, in response to a Department of Justice audit, a new entrance will be constructed from the main lobby into a small meeting/interview room in the non-secure area of the Police Department.
- ◆ Purge outdated records
Outdated records will be destroyed in accordance with the Village's Records Retention Policy.
- ◆ Update equipment
Older-model computers and obsolete software will be replaced. Planned purchases include a replacement fax machine, Tasers, a camera system and radar unit for one of the squads, and evidence equipment. Shelving units for records and evidence storage are also planned to help with space needs.
- ◆ Add School Resource Officer
The Department will work in cooperation with the Belleville School District to establish a School Resource Officer program. With sufficient staffing, an officer will be assigned to the schools on a limited-term basis to start. A memorandum of understanding, written policy, goals, and expectations will be established.

STATISTICS

Referrals to District Attorney's Office

Number of cases referred to
DA's office for prosecution xx

2010 28 cases
 2011 32 cases
 2012 28 cases

Calls for Service by Month

Month	2008	2009	2010	2011	2012	2012 %
January	133	133	184	178	166	7.8
February	119	161	195	157	171	8.1
March	130	145	207	173	162	7.6
April	155	212	212	160	146	6.9
May	174	202	195	196	216	10.2
June	188	263	198	237	185	8.7
July	178	212	206	200	187	8.8
August	173	208	182	221	196	9.2
September	165	188	187	190	194	9.1
October	159	153	196	179	203	9.6
November	144	190	163	209	152	7.2
December	132	151	163	163	143	6.8
TOTAL	1850	2218	2288	2263	2121	100%

Calls for Service by Incident Class

Incident Class	2008	2009	2010	2011	2012
911 abandoned	2	15	12	14	8
911 disconnect	22	4	2	6	7
911 misdial	2	7	8	10	12
911 test	1				1
911 play		2	1	2	3
911 silent	5	5	12	8	13
911 Unintentional	1	2	3	5	3
Accident (hit and run)	7	3	9	1	6
Accident MV/deer					1
Accident (prop dam/no inj)	19	21	19	19	16
Accident (private prop)	2	3	2		2
Accident (with injuries)	2			3	9
Aggravated battery					
Alarm (police)	24	15	23	21	27
Animal bite	4		2	2	1
Animal disturbance	12	16	14	12	12
Animal-stray	40	45	47	46	28
Annoying phone calls	12	19	16	8	6
Arrested juvenile	4	1			2
Arrested person	9	7	11	7	3
Arson investigation					
Assist citizen	140	216	219	190	276

Incident Class	2008	2009	2010	2011	2012
Assist Dane Co. Sheriff	77	97	88	107	78
Assist Green Co. Sheriff	77	109	96	75	95
Assist K9			1	1	
Assist outside agency	54	72	74	59	77
ATL-person	4	3	4	8	12
Attempted suicide					
Battery	2	3	1	2	3
Bicycle accident			1		
Bomb threat					
Burglary/non-residence	1	2	2		1
Burglary/residence			1		1
Check area/property	110	131	258	173	250
Check person	52	43	39	47	50
Child abuse		1			
Child neglect			1		
Civil dispute (labor dispute)	6	4	3	8	13
Conveyance	7	6	2	3	2
Damage to property	24	46	24	29	22
Death investigation	2		1	1	2
Disturbance	11	20	20	13	17
Domestic	24	15	14	20	11
Drug investigation	13	6	4	9	3
EMS assist	119	155	121	126	139
Entice/kid (Sex offense)					
Exposure	1				2
Extortion					
Fight	1	4	2		1
Fire investigation (police)			1	1	1
Follow up	2	6	7	4	5
Foot patrol				21	
Forgery				1	1
Found person			1		
Found property	30	43	33	15	36
Fraud	7	2	5	7	4
Fraud/ID theft	1	5			2
Graffiti		5	1	1	
Gun call		1			
Homicide					
Information	119	216	201	170	216
Intoxicated driver	9	9	32	35	9
Intoxicated person	3	12	15	10	3
Juvenile disturbance	37	39	29	38	28
Kidnapping					
Landlord/tenant	1	2		2	
Legal papers served	8	5	12	12	2
Liquor law violation	9	11	6	2	6
Liquor law bar check					5
Local ordinance violation		4	9	2	4
Lost property	3	2	6	3	11
Mental commitment	4				
Miscellaneous/note	2		11	2	2
Missing adult-abandon child	1	2	1	1	
Missing person/juvenile	4	7	9	11	5
Neighbor trouble	9	7	5	5	3
Noise disturbance	34	20	22	22	17
Odor/smoke complaint				1	3
Parking complaint private	12	7	1	3	1

Incident Class	2008	2009	2010	2011	2012
Parking complaint on-street	21	13	25	19	6
Park compl street storage				2	4
Phone call	89	61	26	9	2
PNB/AED	1				1
Premises check		11	11	3	
Preserve the peace	5	3	5	7	8
Prostitution					
Prowler	1				1
Reckless endangering					
Records request	16	28	43	56	*
Retail theft	12	6	4	2	8
Road rage		1		1	2
Robbery			1		
Robbery/strong armed					
Safety hazard	25	17	40	22	37
Sexual assault	3	2		1	
Sexual assault/child		1		1	
Solicitor complaint		5	1	1	1
Special event		1	1		
Stalking		2		1	
Stolen auto	3	2	2		2
Stolen bicycle		1			
Stolen motorcycle/moped					
Suicide (attempted)					
Suspicious person	14	20	16	25	17
Suspicious vehicle	23	35	27	37	35
Theft	19	15	8	18	5
Theft/auto		3	3	1	1
Threats	6	2	5	1	6
Towed vehicle					
Traffic arrest	70	80	49	57	22
Traffic complaint	1	1	2	15	8
Traffic incident	315	160	47	15	17
Traffic stops		228	392	545	336
Trespass complaint	4	1	4	4	6
TRO/court order violation	3		4	1	3
Unwanted person	4	1	1	3	1
Vacation check	16	9	6	7	13
Weapons violation		2	1	1	
Worthless checks	11	7		3	
Total	1850	2218	2288	2263	2121

*Some 2012 statistics may be reported differently from past years due to a change in the records management data conversion. For example, it is believed Records Requests were included with Information calls in 2012.

Notable...

The Belleville Police Department was one officer short in June and two officers short from July through December. In addition, the Sergeant's patrol hours decreased beginning in June when he took on the former chief's administration duties. Despite these facts, the total number of calls decreased by only 142 from the previous year.